WISE

Report Name: WDE-425 Special Education Data Collection - Fall Snapshot
Collection Dates: 11/2-11/13/2009
Based on 11/02/2009 snapshot.

This document contains all the information needed to manage the data elements for the
November 2009 WDE-425 Special Education report

A summary of the information in this document is as follows:

Data Elements
Business Rules
CSV Format
Contact Info

Any updates to this document will be sent out to all districts as needed.

This page explains the code values or keys that are used on the tabs in this document.

CODE KEYS on the Business Rules Tab:

Violation Severity	Description
F	Fatal Error
W	Warning

Student Data Elements - WDE425

Field #	Field Name	Length	Valid Values / Format Notes	Definitions
1	DistrictID	7	A valid 7-digit district ID.	The WDE 7-digit ID for the district submitting the student's data.
2	WISERID	8	Must conform to the rules for valid WISER IDs.	The WDE 8-digit state assigned student record identifier.
3	StudentLastName	1-25	Name characters	Student's last name
4	StudentFirstName	1-15	Name characters	Student's first name
5	StudentMiddleName	0-15	Name characters (Optional)	Student's middle name or initial
6	StudentNameSuffix	0-8	Alpha and periods (Optional)	Generation indicator i.e. Sr, Jr, III
7	StudentDateOfBirth	8	YYYYMMDD	Student's date of birth
8	StudentGender	1	M, F	Student's gender M - Male F- Female
9	~~StudentEthnicity~~	~~1~~	~~A, B, H, I, W~~	~~A - Asian or Pacific Islander~~ ~~B- Black~~ ~~H- Hispanic~~ ~~I- American Indian or Alaskan Native~~ ~~W- White~~
28	AsianRace	1	Y, N	Is this student of the Asian Race?
29	BlackRace	1	Y, N	Is this student of the Black Race?
30	IndianRace	1	Y, N	Is this student of the American Indian/Alaskan Native Race?
31	PacificIslanderRace	1	Y, N	Is this student of the Native Hawaiian or Pacific Islander Race?
32	WhiteRace	1	Y, N	Is this student of the White Race?
33	HispanicEthnicity	1	Y, N	Is this student of the Hispanic or Latino Ethnicity?
10	StudentELL	1	Y, N	Status of the student with respect to the district's English Language Learner (ELL) program.
11	StudentGiftedTalented	1	Y, N	Is this student identified as "Gifted/Talented" according to your district's identification method? Y - Yes N - No
12	StudentGradeLevel	2	PK, HK, KG, 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 12	Report students based on the current grade level as determined within your district's Student Information System. PK - Pre Kindergarten HK - Half day Kindergarten KG - Full day Kindergarten
13	ResidentSchoolID	7	A valid 7-digit school ID.	The school responsible for the IEP of the student. For students placed in residential settings, this is the school where the parent/guardian resides or where the student would attend school if not placed in the residential setting.
14	ServiceSchoolID	7	A valid 7-digit school ID.	The school responsible for providing services listed on the IEP.
15	StudentPrimaryDisability	2	AT, BI, CD, DB, DD, ED, HI, HL, LD, MU, OI, SL, VI	AT - Autism BI - Traumatic Brain Injury CD - Cognitive Disability DB - Deaf-Blindness DD - Developmental Delay ED - Emotional Disability HI - Hearing Impairment (including Deafness) HL - Other Health Impairment LD - Specific Learning Disability MU - Multiple Disabilities OI - Orthopedic Impairment SL - Speech/Language Impairment VI - Visual Impairment (including Blindness)
16	StudentRelatedService1	0 or 2	AT, AU, CS, EI, LS, MS, OM, OT, OY, PS, PT, RC, RE, SH, SN, SW, TR (Optional)	AT - Assistive Technology AU - Audiological Services CS - Counseling (for students) EI - Educational Interpreting LS - Speech/Language Services MS - Medical Services (for diagnosis and evaluation) OM - Orientation and Mobility OT - Occupational Therapy OY - Other PS - Psychological Services PT - Physical Therapy RC - Rehabilitation Counseling RE - Recreation (including Therapeutic Recreation) SH - School Health Services SN - School Nurse SW - Social Work Services TR - Special Transportation
17	StudentRelatedService2	0 or 2		
18	StudentRelatedService3	0 or 2		
19	StudentRelatedService4	0 or 2		
20	StudentRelatedService5	0 or 2		
21	StudentSpecialEducation1	0 or 2	IN, PE, SS, TT, VE (Conditional)	Special Education is defined as specially designed instruction, at no cost to the parents, to meet the unique needs of a child with a disability. IN - Instruction PE - Physical Education SS - Speech
22	StudentSpecialEducation2	0 or 2		
23	StudentSpecialEducation3	0 or 2		
24	StudentSpecialEducation4	0 or 2		
25	StudentESY	1	Y, N	Is this student eligible for Extended School Year (ESY) services? Y - Yes N - No
26	StudentEnvironment	2	CF, HH, PP, RE, RF, RR, SC, SS	CF - Correctional Facility HH - Homebound or Hospital Setting PP - Parentally placed in private school RE - Inside regular class 80% or more of the day RF - Residential Facility RR - Inside regular class 40% - 79% of the day SC - Inside regular class less than 40% of the day SS - Separate School
27	StudentAssessment	0 or 2	RO, RA, AA (Conditional)	RO - Regular Assessment without Accommodations RA - Regular Assessment with Accommodations AA - Alternate Assessment

Business Rules - WDE425

SRM Rule #	Data Element Field #	Severity	Business Rule Description	Detailed Description	Summary Description
R1001	1-4, 7-15, 25, 26, 28-33	F	Fields 1-4, 7-15, 25, and 26, 28-33 are required.	The student record is missing the field *StudentDateOfBirth* .	Missing a required student field
R1003	1-2, 7-27	F	The field cannot exceed its maximum length.	The *StudentGradeLevel* field exceeds its maximum allowable length of 2 character(s).	Field exceeds its maximum length
R1004	3-6	W, T	The field cannot exceed its maximum length and will be truncated.	The *StudentFirstName* field exceeds its maximum allowable length of *15* character(s). This field will be truncated.	Field is too long and will be truncated
R1011	12, 27	F	If StudentGradeLevel is 3-8 or 11, StudentAssessment is required	The student is eligible for services and is in grade *04* , but the student record is missing the StudentAssessment field	Missing the StudentAssessment field
R1016	16, 17	F	A Related Service field must be blank if previous Related Service fields are blank	StudentRelatedService2 cannot contain a value unless StudentRelatedService1 contains a value. Enter up to five (5) Related Service Codes in order, without leaving blanks between fields.	StudentRelatedService2 should be blank
R1017	17, 18	F	A Related Service field must be blank if previous Related Service fields are blank	StudentRelatedService3 cannot contain a value unless StudentRelatedService2 contains a value. Enter up to five (5) Related Service Codes in order, without leaving blanks between fields.	StudentRelatedService3 should be blank
R1018	18, 19	F	A Related Service field must be blank if previous Related Service fields are blank	StudentRelatedService4 cannot contain a value unless StudentRelatedService3 contains a value. Enter up to five (5) Related Service Codes in order, without leaving blanks between fields.	StudentRelatedService4 should be blank
R1019	19, 20	F	A Related Service field must be blank if previous Related Service fields are blank	StudentRelatedService5 cannot contain a value unless StudentRelatedService4 contains a value. Enter up to five (5) Related Service Codes in order, without leaving blanks between fields.	StudentRelatedService5 should be blank
R1026	21, 22	F	A Special Education field must be blank if previous Special Education fields are blank.	StudentSpecialEducation2 cannot contain a value unless StudentSpecialEducation1 contains a value. Enter up to four (4) Special Education codes in order, without leaving blanks between fields.	StudentSpecialEducation2 should be blank
R1027	22, 23	F	A Special Education field must be blank if previous Special Education fields are blank.	StudentSpecialEducation3 cannot contain a value unless StudentSpecialEducation2 contains a value. Enter up to four (4) Special Education codes in order, without leaving blanks between fields.	StudentSpecialEducation3 should be blank
R1028	23, 24	F	A Special Education field must be blank if previous Special Education fields are blank.	StudentSpecialEducation4 cannot contain a value unless StudentSpecialEducation3 contains a value. Enter up to four (4) Special Education codes in order, without leaving blanks between fields.	StudentSpecialEducation4 should be blank
R1100	2	F	Verify the WISER ID against valid IDs maintained by WDE.	The WISER ID is not a valid WISER ID	WISERID is not valid
R1200	12	F	Code value must be PK, HK, KG, or 01 through 12	StudentGradeLevel must be one of PK, HK, KG, 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, or 12	StudentGradeLevel is not valid
R1201	8	F	Code value must be either M or F	StudentGender must be one of M or F	StudentGender is not valid
R1203	27	F	Code value must be RO, RA, or AA	StudentAssessment must be one of RO, RA, or AA	StudentAssessment is not valid
R1206	10	F	Code value must be either Y or N	StudentELL must be one of Y or N	StudentELL is not valid
R1212	11	F	Code value must be either Y or N	StudentGiftedTalented must be one of Y or N	StudentGiftedTalented is not valid
R1214	9	F	Code value must be A, B, H, I, or W	StudentEthnicity must be one of A, B, H, I, or W	StudentEthnicity is not valid
R1215	26	F	Code value must be CF, HH, PP, RE, RF, RR, SC, SS, CP, or PH.	StudentEnvironment must be one of CF, HH, PP, RE, RF, RR, SC, SS, CP or PH.	StudentEnvironment is not valid
R1217	15	F	Code value must be AT, BI, CD, DB, DD, ED, HI, HL, LD, MU, OI, SL, or VI.	StudentPrimaryDisability must be one of AT, BI, CD, DB, DD, ED, HI, HL, LD, MU, OI, SL, or VI.	StudentPrimaryDisability is not valid
R1218	16-20	F	Code value must be AT, AU, CS, EI, LS, MS, OM, OT, OY, PS, PT, RC, RE, SH, SN, SW, or TR.	*StudentRelatedService1* must be one of AT, AU, CS, EI, LS, MS, OM, OT, OY, PS, PT, RC, RE, SH, SN, SW, TR, or blank.	*StudentRelatedService1* is not valid
R1219	25	F	Code value must be either Y or N	StudentESY must be one of Y or N	StudentESY is not valid
R1221	21-24	F	Code value must be IN, PE, SS, TT, or VE.	*StudentSpecialEducation1* must be one of IN, PE, SS, TT, or VE.	StudentSpecialEducation is not valid
R0215	28	F	Code value must be Y or N.	*AsianRace* must be one of Y or N.	AsianRace is not valid

Business Rules - WDE425

SRM Rule #	Data Element Field #	Severity	Business Rule Description	Detailed Description	Summary Description
R0216	29	F	Code value must be Y or N.	*BlackRace* must be one of Y or N.	BlackRace is not valid
R0217	30	F	Code value must be Y or N.	*IndianRace* must be one of Y or N.	IndianRace is not valid
R0218	31	F	Code value must be Y or N.	*PacificIslanderRace* must be one of Y or N.	PacificIslanderRace is not valid
R0219	32	F	Code value must be Y or N.	*WhiteRace* must be one of Y or N.	WhiteRace is not valid
R0220	33	F	Code value must be Y or N.	*HispanicEthnicity* must be one of Y or N.	HispanicEthnicity is not valid
R1300	14	F	Verify ServiceSchoolID against WDE-specified list of valid service schools	*1234567* is not a valid school	ServiceSchoolID is not valid
R1308	13	F	Verify ResidentSchoolID against WDE-specified list of valid resident schools	*3456789* is not a valid school	ResidentSchoolID is not valid
R1309	13, 14	W	The school cannot be a district	*ServiceSchoolID 2106000* is a district	School is a district
R1310	13, 14, 26	F	If StudentEnvironment is RE, RR, or SC, ResidentSchoolID and ServiceSchoolID cannot be districts.	StudentEnvironment is *RR* and *ServiceSchoolID 2106000* is a district	For the student's environment, the school cannot be a district
R0308	28, 29, 30, 31, 32	F	At least one race must be Y.	At least one of the fields AsianRace, BlackRace, IndianRace, PacificIslanderRace, and WhiteRace must have the value Y.	At least one race must be Y.
R1400	3-5	F	Student names may contain only alpha, spaces, hyphens, periods, apostrophes and the number three. All other special characters are rejected.	There is an invalid character in the student's name. Valid values are alphabetic characters, spaces, hyphens, periods, the number three and apostrophes.	Invalid character in student's name
R1401	6	F	Student's name suffix may be alpha and periods. All other special characters are rejected.	There is an invalid character in the student's name suffix. Valid values are alphabetic characters and periods.	Invalid character in student's name suffix
R1402	7	F	The date must match the YYYYMMDD format and be a valid date. For example: 19990230 is not valid. There was no February 30, 1999.	The *StudentDateOfBirth* value of *19990230* is invalid. A date must be in YYYYMMDD format and be a valid date.	*StudentDateOfBirth* is not valid
R1403	3-5	W	Names with the number three are an unusual case. The user should be informed when a name contains this value. See R1401.	The student's name contains a "3". This is an unusual situation. Please verify the student's name.	Student's name contains a "3"
R1404	3	F	Student's last name may not contain any of the common name suffixes: Jr., Sr., II, III, or IV.	The student's last name contains one of the common name suffixes: Jr., Sr., II, III, or IV. Please use the StudentNameSuffix field to report this information.	Name suffix included with StudentLastName
R1600	1	F	DistrictID for the student does not match the district of the reporting user	The user cannot process the student because the student's DistrictID is different than the user's district.	User cannot process students with this DistrictID
R1700	12, 14	W	Student must be in a grade served by the service school	The StudentGradeLevel is not taught in the student's service school.	Grade not taught in school
R1703	7, 12	W	The student's age should be appropriate for the grade level.	The student's birth date is outside the expected range. Birth dates for grade 06 are expected to fall between *9/1/1995* and *9/1/1997*.	The age of the student falls outside the expected bounds.
R1704	7	F	A student cannot turn 21 before August 1 in the current school year.	Students receiving services must be 21 years old or younger. The student's 21st birthday must be during the school year.	Student is too old to receive services.
R1705	7	W	A student cannot turn 21 before September 1 in current school year.	Please verify this student turned 21 after the beginning of the school year.	Student may be too old to receive services.
R1706	7, 20	F	A student with a StudentPrimaryDisability of DD must be less than 9 years old as of August 1 in the current school year.	Developmental Delay students (StudentPrimaryDisability of DD) must be 8 years-old or younger at the beginning of school.	Student is too old to be Development Delayed.
R1802	1, 2	F	There are duplicate WISER IDs in this district. This may indicate a data error.	There are duplicate WISERIDs in this district.	Duplicate students
R1807	17	F	Related Service codes cannot be repeated for a student	*StudentRelatedService2* has the same value as StudentRelatedService1	StudentRelatedService1 is repeated
R1808	18	F	Related Service codes cannot be repeated for a student	*StudentRelatedService3* has the same value as StudentRelatedService1	StudentRelatedService1 is repeated
R1809	19	F	Related Service codes cannot be repeated for a student	*StudentRelatedService4* has the same value as StudentRelatedService1	StudentRelatedService1 is repeated
R1810	20	F	Related Service codes cannot be repeated for a student	*StudentRelatedService5* has the same value as StudentRelatedService1	StudentRelatedService1 is repeated

Business Rules - WDE425

SRM Rule #	Data Element Field #	Severity	Business Rule Description	Detailed Description	Summary Description
R1811	22-24	F	Special Education codes cannot be repeated for a student.	*StudentSpecialEducation2* has the same value as StudentSpecialEducation1.	StudentSpecialEducation1 is repeated
R1812	23, 24	F	Special Education codes cannot be repeated for a student.	*StudentSpecialEducation4* has the same value as StudentSpecialEducation2.	StudentSpecialEducation2 is repeated
R1813	24	F	Special Education codes cannot be repeated for a student.	*StudentSpecialEducation4* has the same value as StudentSpecialEducation3.	StudentSpecialEducation3 is repeated

CSV Data Format - WDE425

This is the file format that districts will upload and download (student.csv).

CSV Column #	Data Element Field #	Header Name	Length	Valid Values
1	1	DistrictID	7	A valid 7-digit district ID.
2	2	WISERID	8	Must conform to the rules for valid WISER IDs.
3	3	StudentLastName	1-25	Name characters
4	4	StudentFirstName	1-15	Name characters
5	5	StudentMiddleName	0-15	Name characters
6	6	StudentNameSuffix	0-8	Alpha and periods
7	7	StudentDateOfBirth	8	YYYYMMDD
8	8	StudentGender	1	M, F
9	9	~~StudentEthnicity~~	~~1~~	~~A, B, H, I, W~~
9	28	AsianRace	1	Y, N
10	29	BlackRace	1	Y, N
11	30	IndianRace	1	Y, N
12	31	PacificIslanderRace	1	Y, N
13	32	WhiteRace	1	Y, N
14	33	HispanicEthnicity	1	Y, N
15	10	StudentELL	1	Y, N
16	11	StudentGiftedTalented	1	Y, N
17	12	StudentGradeLevel	2	PK, HK, KG, 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 12
18	13	ResidentSchoolID	7	A valid 7-digit school ID.
19	14	ServiceSchoolID	7	A valid 7-digit school ID.
20	15	StudentPrimaryDisability	2	AT, BI, CD, DB, DD, ED, HI, HL, LD, MU, OI, SL, VI
21	16	StudentRelatedService1	0 or 2	AT, AU, CS, EI, LS, MS, OM, OT, OY, PS, PT, RC, RE, SH, SN, SW, TR
22	17	StudentRelatedService2	0 or 2	
23	18	StudentRelatedService3	0 or 2	
24	19	StudentRelatedService4	0 or 2	
25	20	StudentRelatedService5	0 or 2	
26	21	StudentSpecialEducation1	0 or 2	IN, PE, SS, TT, VE
27	22	StudentSpecialEducation2	0 or 2	
28	23	StudentSpecialEducation3	0 or 2	
29	24	StudentSpecialEducation4	0 or 2	
30	25	StudentESY	1	Y, N
31	26	StudentEnvironment	2	CF, HH, PP, RE, RF, RR, SC, SS, CP, PH
32	27	StudentAssessment	2	RO, RA, AA

Contact Info - WDE425

Support

* The WDE is committed to providing districts with the tools and information they need to
make the WISE project successful. Any suggestions that could make the process better are welcomed.
* WDE appreciates all efforts that will make WISE a solution that works for everyone.

* For general WISERID questions or assistance, please contact us at:
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* You are always welcome to contact us directly at any time. Our contact information is below.

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